

Asbury United Methodist Church
Job Description

Job Title: aCross Generations Summer Intern

Job Relationships:

Supervised by: Contemporary Worship Leader

Position Summary:

Assist the Contemporary Worship Leader and aG staff to support volunteers in worship preparation and event support (Five Points and Grace Buildings).

Duties and Responsibilities:

1. Worship Leader Support:

- Pull music from each praise team songlist, weekly.
- Administrative help with Scheduling and Planning Center Online data entry.

2. Worship Arts Support:

- Search/ help select media for worship services
- Administrative/Prep work for volunteer workshops and classes
- Organize/Catalog resources

3. Technical Arts Support:

- Organize/Catalog audio gear weekly after services (Five Points & Grace)
- Setting up/Tearing down stage gear for all events (Five Points & Grace)
- Adjusting, refocusing, programming, dropping gobos for Grace lighting
- Present at weekly speed-throughs
- Prepared to sub in any technical support position
- Time aligning audio/video for duplication purposes
- Weekly audio engineering of Pastors' sermons

Qualifications:

1. Education and Experience:

- A high school diploma
- Administrative experience
- Prior experience preferred in contemporary worship ministry
- Basic understanding of technical concepts

2. Knowledge, Skills, and Abilities:

- Have a growing love relationship with Jesus
- Have a hunger & heart for Worship ministry at Asbury
- Ability to communicate with volunteers and staff
- Servant-leadership
- To understand the concept of leading worship.

3. Working Conditions and Compensation:

Temporary part time hourly,

\$8.00 per hour, to a maximum of 187 hours.